

From: [Hilty, Michael](#)
To: [Hewitt, Elizabeth](#); [Ramsey, MaryKatherine](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: English 2202
Date: Tuesday, April 18, 2023 5:16:00 PM
Attachments: [image001.png](#)

Good afternoon Beth and MaryKatherine,

On Thursday, March 30th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a new distance learning request for English 2202.

I am pleased to report that the Panel unanimously approved the request with one comment and four recommendations:

- **Comment:** The Panel noticed that the course instructor plans on utilizing Google Documents and email to coordinator the delivery of course assignments. They wonder if, perhaps, utilizing CarmenCanvas for these would be a more effective approach, especially as CarmenCanvas does very well as a document-storage system. They would like to let the course instructor know that the Office of Distance Education offers consultations for instructional design that may be useful as the course develops. Please see the ASC Office of Distance Education website here for more information and how to schedule a consultation, should it be decided to be valuable: <https://ascode.osu.edu/consultation>
- **Recommendation:** The Panel recommends providing a reference on where students can expect to purchase the required course texts, as this is a required element of all ASC syllabi.
- **Recommendation:** The Panel recommends further breaking down the course calendar to accurately give students a more clear day-by-day picture.
- **Recommendation:** The Panel recommends providing more clarity surrounding what students should expect to complete prior to the synchronous class meeting. In its current form, the Panel found that the course calendar may be confusing to students and, especially, their daily expectations.
- **Recommendation:** The Panel recommends updating the course pre-requisite on the syllabus, as it was recently updated by the department to include the new GEN Foundation: Writing and Information Literacy.

English 2202 will continue through the approval process. My office will advance the course to OAA.

Should you have any questions surrounding this feedback, please do not hesitate to reach out to Eugenia Romero, faculty Chair of the Arts and Humanities 2 Panel, or me.

All my best,
Michael



Michael Hilty

Curriculum and Assessment Coordinator

ASC Curriculum and Assessment Services The College of Arts and Sciences
306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210
614-247-6089 Office

hilty.70@osu.edu / ascas.osu.edu

Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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